

2005 Straight Talk About Straight Ladder Safety

Safety Meeting Agenda:

Plan and Prepare

Refer to the "Tips For Safety Talks!" for ideas on planning this safety meeting. Read through the article ahead of time to help you with your presentation. Add further questions to those we have provided at the end of this talk.

- Be prepared to point out the various kinds of straight ladders that may be in use in your work area.
- Check your company safety records for any previously reported incidents or near misses that relate to ladders.
- A discussion with your company safety department personnel could also give you ideas for discussion in this area.
- Ideally this talk should be held in an area where ladders are in use. One should be set up and used for demonstration purposes.

Ask for any additional comments and questions.

What other safety concerns have come up as a result of the discussion on this topic?

The Meeting

Start your meeting promptly.

Report on any follow-up to safety concerns raised at the previous safety talk:

Ask participants what safety problems they have observed on their jobs since the last meeting:

Determine what action should be taken to fix these safety problems. Write them here and take action before the next meeting:

Read today's topic, and ask the participants to read along in their handouts. Add your own comments to the material, including your own company's procedures.

If you prefer, you can print out an illustrated handout for all participants.

Following are questions to help the group become involved in summing up the major points of today's Safety Talk! List the responses for the benefit of the group:

1. What is the four to one rule for setting up a ladder?

2. How close to the top of the ladder can you safely climb?

3. How far should you reach out to the side while on a ladder?

Quiz Answers:

1. True 2. False 3. True 4. C 5. True 6. False 7. False 8. True 9. True 10. False

Thank your group members for their involvement in today's safety meeting.